**PTO**

**Webster Middle School - Parent Teacher Organization**

**Minutes to approve from**

**Webster PTO Meeting – May 19, 2020**

**7:00pm, Virtual Zoom Meeting**

* Call to Order – called at 7:05pm
* Attendees: Tony DeRosa, Sarah Enwald, Karen Miorin, CJ Plante, Melanie Plante & Jennifer Robinson
* Approval of April 2020 minutes: 1st motion – Karen Miorin, 2nd motion – CJ Plante
* Principal’s Report
  + 8th Grade Yard Signs – they were picked up at Webster, 160 families participated
  + 8th Grade Shirts – these have been ordered and will be distributed with their locker materials on June 5th.
  + 8th Grade Farewell – 3 students are working on this. One will do a video intro and two will be speakers. Staff will record a message. Tony wants to do a countdown to launch the presentation, maybe at 7pm on the last day of school so kids can watch together via zoom or something.
  + 8th Grade Certificates and Presidential Awards – these will be distributed if they can have a ceremony in August. TBD.
  + 5th Grade Transition – A website will be launched soon with intro videos by Tony and Dan , transition presentations, a recorded Q&A with student ambassadors and a virtual tour of the school. Incoming 6th graders can hopefully be in the building more in August, along with the back to school night and the roller skating social. We talked about them possibly being able to go back to their 5th grade teachers to be able to say goodbye. This is likely a better idea to do in August before school starts. The elementary schools should offer this. Tony will talk to the elementary principals.
  + Staff Appreciation Week – a meal will be moved to fall
* Committee Reports/Upcoming Events and Topics
  + STEAM Fair – Successful event. Ms. Rogahn sent a really good video with the student submissions, very good attendance for this. Teachers commented on the video. Participants received water bottles, winners received plaques.
  + Spring Grants – Nothing new, just the STEAM Fair prizes. We used leftover money to cover the 8th grade signs and tshirts.
* Treasurer’s Report – Budget update – nothing new. We talked about fundraising for next year. No magazine sale – Tony will reach out to Matt to let him know this. We will ask for donations instead. We will tell all school PTOs that we are doing this. We will tell local businesses that we are doing this, and won’t ask them for money this year, and will steer parents to support local businesses. The only fundraiser will be from Webster Madness, which is more of an event anyway. Mel will inform Westlawn PTO, Sarah will inform Thorson PTO, Jennifer will inform Parkview PTO. We would like a consistent message to give them, so will write something before informing them. Cori can draft something up for this. We can also do a local restaurant dinner night to support schools. This communication to parents should we done all in one communication, possibly before the Skyward registration opens. Karen has used Skyward before to raise money for the CHS Fine Arts Booster Club. There is a google form to fill out with a link to pay. We can tell parents they can register for the PTO at no cost, but if they’d like to donate, they can do this at registration. We need to find a vendor to receive the payments. Karen will make up the google form. This will also ask about volunteering, put a spot for them to fill out if they want to volunteer a specific way, but right now, we don’t know what events we are having, so hard to ask for specific events..
* 2020-2021 School Year PTO Board and Committee Openings – Entire Board is still on, next year we need to look for replacements at the beginning of the year, also check to see how long the people should be in the role so not all four spots are opening up at the same year every time. We still need to vote on the Board, and give others opportunity to step up if they would like to. CJ will check the bylaws to see what the official rules are on this.
* PTOffice update – update on changing to another website – it costs money to host a database like this, this is not a good use of money. We can get rid of this, but then cannot have a directory. Sarah will ask Cori what the best hosting website is where we don’t need to host a database.
* New Business (Open) – TO DO: Line up everything for registration, memberships with no fees, think of businesses to partner with for dinner nights and try to line these up (by the month, by the week or once a week for a month?) Possibilities are Sal’s, Romano’s Out & Out, New Fortune, Wayne’s Diner. We will finalize the budget in August.
* We will have another meeting to end the year and ask if people want to be on the Board after school ends – Tuesday, June 16th, 7pm Zoom meeting. Karen will send details. Cori will advertise.
* Meeting adjourned: 8:16pm. 1st motion – Sarah Enwald, 2nd motion: Melanie Plante
* Next meeting: Tuesday, June 16th, 7:00pm, Virtual Zoom meeting (Karen will set this up again)